

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing  
Regular Board Meeting  
October 12, 2011

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on October 12, 2011 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**Members Present**

Artie Grassman, Board Chair  
Daniel R. Roush, Vice Chair  
Timothy E. Owens  
Rita Zirnheld  
Marcie Jeffers

**Occupations and Professions**

Karen Lockett, Board Administrator  
Jeremy Horton, Deputy Executive Director

**Absent**

Hunter Bryant, Secretary  
Joy Kiser

**Others**

Michael West, Board Attorney  
Derek Drury - Policy Committee  
Tom King - KBI Interpreter  
Molly Howard - KBI Interpreter  
Vicki Brown - Applicant

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**Call to Order**

Ms. Grassman, Chair called the meeting to order at 1:30 p.m.

The Board tabled the Election of Officers until the December Board meeting.

**Approval of Minutes**

The Board reviewed the May 18, 2011 minutes. Mr. Owens made a motion to approve the May 18, 2011 minutes. Mr. Roush seconded the motion. Motion carried.

**Board Monthly Financial Report**

The Board reviewed and discussed the financial report. Mr. Horton updated the board with administrative fees. Mr. Horton stated that the administrative fees are taken out quarterly.

Mr. Horton also updated the board with the services with Office of Inspector General. Mr. Horton stated that all boards would have to go through the Request for Proposal RFP process to have investigations when needed.

**Michael West, Board Counsel**

The Board reviewed and discussed the regulations to edit and sign for the regulations to be reviewed by LRC. The Board reviewed regulations 201 KAR 39:101, 201 KAR 39:120, 201 KAR 39:030, 201 KAR 39:040,, 201 KAR 39:050, 201 KAR 39:060, 201 KAR 39:070, 201 KAR 39:080, 201 KAR 39.090, 201 KAR 39:100. Mr. Owens made a motion to accept the regulations. Mr. Roush seconded the motion. Motion carried.

Mr. Owens made a motion to accept the amendment to 201 KAR 39:030 as discussed at the level recognized by RID with the exception of NAD III. Mr. Roush seconded the motion. Motion carried. The board voted three (3) yes and two (2) abstained.

Mr. West asked the Board to review the letter from Virginia L. Moore, Executive Director the Kentucky Commission on the Deaf and Hard of Hearing stating that the Kentucky Commission on the Deaf and Hard of Hearing recognizes the dedicated work of the Kentucky Board of Interpreters and its policy committee over the past year in their efforts to raise the standard of Kentucky sign language interpreters while maintaining an adequate supply of qualified interpreters for the community.

**Complaints**

Complaint #1104 - Ongoing  
Complaint #1105 - Ongoing  
Compliant #1106 - Ongoing

Mr. Owens made a motion for Michael West, Board Counsel to send Ms. Danette Tindal complaint number 1104 a cease and desist letter and cc: the Anderson County Superintendent, Anderson Co. Board of Education, Ms. Bobbi Jo Lewis, Anderson County Attorney and Ms. Ramona Karsner to inform them that complaint number 1104 has been recently investigated and substantiated that complaint number 1104 was working at the Emma B. Ward School as an interpreter without holding a license to do so. Mr. West will prepare a letter to inform Ms. Karsner that Pursuant to KRS 309.301 complaint number 1104 conduct is in violation of the law. Further, KRS 309.319 states that it is a Class B Misdemeanor for an individual to aid in the violation of that law.

Mr. Roush made a motion for Michael West, Board Counsel to send Ms. Priscilla Birchfield complaint number 1105 and to Mr. Marvin Moore, of Rowan County Board of Education information stating that the board received information that Ms. Birchfield complaint number 1105 temporary licensure has expired, therefore, Ms. Birchfield complaint number 1105 is no longer able to practice. Mr. West will inform them that practicing interpreting without a license is illegal. KRS 309.301(1). Mr. West stated that the Board may sue in Franklin Circuit Court. KRS 309.304(7). The practice of interpreting without a license is also a crime for which you may be prosecuted. Furthermore, under KRS 309.361 anyone who aids in violating the law is guilty of a misdemeanor. Ms. Jeffers seconded the motion. Motion carried.

Ms. Grassman, Board Chair, abstained from voting due to conflict of interest because of her working relationship with school districts.

Mr. Owens made a motion for Michael West, Board Counsel to send a letter to the school and file an injunction in Franklin county court against complaint number 1106. Mr. Roush seconded the motion. Motion carried.

#### **New Business**

Mr. Owens asked Michael West, Board Counsel to send him a script regarding what the Boards' mission is and how to file a complaint.

#### **Old Business**

The Board reviewed the previous regulations and made revisions to comply with the LRC. Accordingly, the "Tracks" under a full license were eliminated and revised. The new proposed regulations will be submitted on October 15, 2011 to LRC.

#### **Reinstatement Review**

Mr. Owens made a motion to approve the Reinstatements as specified below:

- Pamela Lamb - Denied
- Brian Tyler - Denied

Mr. Roush seconded the motion. Motion carried.

#### **Full Licensure Review**

Mr. Owens made a motion to take the following actions on the Full Licensure applications as specified below:

- David Calvert - Approved

Ms. Jeffers seconded the motion. Motion carried.

#### **Temporary Licensure Review**

Mr. Owens made a motion to take the following actions on the Temporary Licensure applications as specified below:

- Lisa A. Tromm - Deferred

Ms. Jeffers seconded the motion. Motion carried.

#### **Adjournment**

Mr. Owens made a motion to adjourn the meeting at 5:20 p.m. Ms. Jeffers seconded the motion. Motion carried.

#### **Next Board Meeting Date**

December 16, 2011 @ 10:00 p.m.

Approved:

Artie Grassman, Board Chair

Minutes Prepared by Karen Lockett, Board Administrator  
October 12, 2011